

## Organizational Structure Description

The General Affairs Department of National Cheng Kung University is headed by a Director of General Affairs who oversees all departmental affairs. It also has a Deputy Director of General Affairs, specialists, and a senior secretary. The department is organized into Construction and Maintenance Division, General Service Division, Purchasing Division, Property Management Division, and Management Service Division, and also has five committees.( Supervisory Committee for Custodian Pensions, Faculty Housing Allocation Committee, Management Committee for Traffic Safety on Campus, Campus Planning and Utilization Committee, Save Energy to Promote Committee)